



MRN:

Or add patient label

CARE EVERYWHERE® and Health Information Exchange
OPT-OUT/OPT-IN REQUEST

Federal and State laws allow health care providers to disclose much of your health information, without your written permission, when other hospitals, physicians, and health care providers need to treat you.

Until now, we did this sharing of medical records using telephone, mail or facsimile. New technology now allows us to share health information electronically in a secure manner.

Most of your Southeast Health health information is automatically included in Care Everywhere and the HIE unless you request in writing for it to be excluded.

If, in the future, you want to change your Opt-Out decision, you must complete a new form and send it to Southeast Health's Health Information Management Department (Medical Records).

PLEASE PRINT

Form with fields: First Name, MI, Last Name, Date of Birth (mm/dd/yyyy), Daytime Phone

- Opt Out: I request that my Southeast Health health information be excluded from Care Everywhere and HIE.
Reverse my Opt Out: I previously chose to Opt-Out of Care Everywhere and HIE and not allow my Southeast Health health information to be electronically available to other health care providers.

Patient / Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If Authorized Representative, Relationship to Patient: \_\_\_\_\_

Print Representative Name: \_\_\_\_\_

## Care Everywhere® and HIE: Sharing Information Electronically

State and Federal laws allow health care providers to disclose your health information without your written permission when other hospitals, physicians and health care providers need to treat you. This exchange is helpful in coordinating your care. Until now, this sharing was performed using the telephone, mail or facsimile. We now have technologies that allows us to share health information electronically and securely. These are called Care Everywhere and Health Information Exchange.

### Frequently Asked Questions

#### **Question: What is Care Everywhere?**

Answer: Care Everywhere allows doctors and nurses from different organizations to electronically exchange patient health information. It is a tool within our electronic medical record that is used to securely share patient health information with other healthcare providers. Anyone who receives care at participating Care Everywhere organizations may benefit from Care Everywhere. Whether you are traveling and need emergency medical attention, or perhaps you visit other healthcare providers in the community, Care Everywhere allows these providers to access more information about your health status so that they can better meet your medical needs.

#### **Question: What type of information is shared/available?**

Answer: Patient health information includes most of the information in the electronic health record. There are some very specific types of information, though, that are NOT shared this way.

#### **Question: What type of information is NOT shared/available through Care Everywhere?**

Answer: Information that will not be shared through Care Everywhere includes:

- Behavioral health treatments
- Substance abuse program services
- Sexual abuse
- Positive HIV/AIDS screening exams
- Domestic Violence
- Abortion

#### **Question: Who can see my information in Care Everywhere?**

Answer: Only health care professionals involved in your care during your health care visit can view your information. Healthcare professionals may only access your information to coordinate your care and treatment.

#### **Question: How do I sign up for Care Everywhere/HIE?**

Answer: There is no sign up process for Care Everywhere. The sharing of patient information for treatment purposes is permitted use of medical information.

#### **Question: What if I don't want to participate in Care Everywhere/HIE?**

Answer: During the registration process, alert the Southeast Health team member you would like to complete a Care Everywhere /HIE Opt-Out Request. If you choose to change/reverse your Care Everywhere/HIE election at any time, simply complete the Opt-Out Request and send to the Southeast Health Health Information Management (Medical Records) department.

#### **Question: How long does it take for my change in preference for Care Everywhere/HIE to take effect?**

Answer: Updating your Care Everywhere/HIE option may take up to 5 days.

#### **Question: If I opt out of Care Everywhere/HIE, does that mean that other health care providers cannot obtain my health information without my written consent?**

Answer: No, state and federal laws still allow access to most of your health information, without your written consent, as long as the request is made by other health care providers who are involved in your care. This information would be shared via telephone, mail or facsimile.